



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Corp. HR Department

Vidyut Bhavan (7th Floor, 'D' Block), Kolkata – 700 091

Office Order no: P/87

Date: 21/09/2022

It is hereby notified that the existing Gr. Medical Insurance Policy for retired employees of WBSEDCL for the year 2021-22 as covered by the Iffco-Tokio General Insurance Co. Ltd will expire on 23.09.2022. The further tender process for finalization of an Insurance Company for providing mediclaim coverage for the year 2022-23 is under process, which will need some more time for finalization. For the mean time the authority of WBSEDCL has decided for providing medical benefit on emergent basis to those insured beneficiaries who were covered under the last Gr. Medical Insurance Policy for the year 2021-22, up to a limit of Rs 2 Lakh only.

The retired employees (pensioners/non-pensioners) or family pensioners who were covered under the insurance policy 2021-22 may apply for reimbursement to the Manager(HR&A), Gr. Medical Insurance Cell (6th Floor, C Block, Vidyut Bhawan, Kolkata 700091) in case of any emergent hospitalization by complying the points mentioned below:

1. An intimation should be given over email at: gr.medins@gmail.com within 48 hours from the date of admission mentioning Name of the patient, PPO No/ FPPO No. / PF No., name of hospital with date of hospitalization.
2. The reimbursement claim should be submitted with all supporting bills & vouchers and prescriptions along with discharge certificate/s and other allied documents, forwarded with a properly filled in reimbursement form(Format Enclosed) within 60 days from the date of discharge.

WBSEDCL has initiated this facility as a good gesture towards it's retired employees for providing medical facility in the uncovered period of mediclaim policy only for catering exigencies and this facility will cease on finalization of a fresh Insurance Policy in due course of time.

Encl: A Reimbursement Form
(To be downloaded for claim submission).


Director (HR)
WBSEDCL

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Application for Reimbursement of Expenses of Medical Treatment in Hospital/Nursing Home

1. Name of the Retired
Employee/Family Pensioner :
2. PPO/FPPO/CPF Account No. :
3. Previous Insurance Policy MA-ID as Issued
by Insurance Co. (2021-22) :
[Enclose a copy of mediclaim card]
4. a) Name of the Patient (in BLOCK Letter) :
b) Whether Spouse/Self :
c) Nature of ailment :
d) Duration of ailment :
5. Details of Charges Claimed :
i) :
ii) :
iii) :

Grand Total : **Rs.**

6. **Bank Details for Reimbursement:**

- a) Name of the Bank :
- b) Branch :
- c) A/c No. :
- d) IFSC :
- e) Self-Attested copy of 1st page of Passbook/Cancelled Cheque :

Declaration :

I do hereby declare that the information furnished in the reimbursement form is true and correct to the best of my knowledge and belief. In case if any dispute arises in between me and the bank, that should be mitigated amongst us and WBSEDCL in no way shall be held liable.

Signature of the Retired Employee /Family Pensioner
PPO/FPPO/CPF Account No:
Address:

Mobile No:
E-mail id:
Date:

Distribution:

- 1) **Advisor (S&V), WBSEDCL.**
- 2) **Legal Advisor, WBSEDCL.**
- 3) **Chief Engineer: Distribution/ P&E/ Dist. Project/ Project-II/ Project -III/ Commercial/ RE/ IT&C/ PPSP/ PTP/ Regulation/ Communication/ Safety/ PPSP/ EMD/ CRM/ PIDD/ P&C/ SPGD/ R&EM/ DTD/ PSPD/ TPSP, WBSEDCL.**
- 4) **Chief Engineer, Hydel HQ, WBSEDCL**
- 5) **Project Manager, RHP/TCFHP/JHP, WBSEDCL.**
- 6) **Project Site-in-Charge, PPSP Site Bagmundi, WBSEDCL.**
- 7) **General Manager: (HRD/Trg./PM), WBSEDCL.**
- 8) **General Manager (F&A): Corporate/ I.A., WBSEDCL**
- 9) **Company Secretary, WBSEDCL.**
- 10) **Addl. Chief Engineer: DSM, WBSEDCL.**
- 11) **Officer on Special Duty, WBSEDCL.**
- 12) **Chief Vigilance Officer, WBSEDCL.**
- 13) **Chief Security Officer, WBSEDCL**
- 14) **Zonal Manager: Kolkata/ Burdwan/ Midnapore/ Berhampore/ Siliguri Zone, WBSEDCL**
- 15) **Addl. Genl. Manager (HR&A): SSC/ CLM/ ES & ER-II/ ES & ER-I/ Distribution/ Corporate HR/ Legal/ Vigilance/ R & MP/ Land Acquisition Cell/ Common Service Cell/ Board, WBSEDCL.**
- 16) **Project Manager: Siliguri/ Raiganj/ Berhampore/ Barast/ Burdwan/ Jalpaiguri/ Coochbehar/ Coochbehar Special RE Project/ Balurghat/ Malda/ Murshidabad/ Nadia/ West Midnapore/ East Midnapore/ Bankura/ Baruipur/ Diamond Harbour/ Howrah/ Hooghly/ Suri/ Purulia RE Project, WBSEDCL.**
- 17) **Addl. Genl. Manager (F&A): Corp.-Finance/ B&A/ MIS/ RE/ Terminal Claims/ Hydel/ Insurance/ Project-II/ Regulations/ Risk Management/ Indirect Tax/ Distribution, WBSEDCL.**
- 18) **Superintending Engineer: Siliguri/Durgapur Testing Circle, WBSEDCL**
- 19) **Advisor & CPRO, WBSEDCL.**
- 20) **Chief Medical Officer, WBSEDCL.**
- 21) **Regional Manager: Alipurduar/ South 24-Parganas/ Bidhannagar/ North 24-Parganas/ Howrah/ Hooghly/ Purba Bardhaman/ Paschim Bardhaman/ Birbhum/ Purba Midnapore/ Paschim Midnapore/ Bankura/ Purulia/ Nadia/ Murshidabad/ Malda/ Raiganj/ Dakshin Dinajpur/ Coochbehar/ Jalpaiguri/ Darjeeling Region, WBSEDCL.**
- 22) **Divisional Manager: Behala/ Baruipur/ Garia/ Diamond Harbour/ Joynagar/ Bhangar/ New Town/ Bidhannagar-I/ Bidhannagar-II/ Howrah-I/ Howrah-II/ Uluberia/ Barrackpore/ Naihati/ Barasat/ Basirhat/ Baduria/ Habra/ Serampore/ Singur-Haripal/ Tarakeswar/ Arambag/ Chandannagar/ Mogra/ Kalna/ Katwa/ Memari/ Burdwan North/ Burdwan South/ Durgapur/ Asansol/ Suri/ Rampurhat/ Tamluk/ Contai/ Haldia/ Ghatal/ Midnapore/ Kharagpur/ Bankura/ Belda/ Bishnupur/ Purulia/ Raghunathpur/ Kalyani/ Krishnanagar/ Tehatta/ Domkol/ Ranaghat/ Berhampore/ Kandi/ Raghunathganj/ North Malda/ South Malda/ Jiaganj/ Dinhata/ Uttar Dinajpur/ Dakshin Dinajpur/ Buniadpur/ Jalpaiguri/ Balurghat/ Alipurduar/ Coochbehar/ Nakashipara/ Darjeeling/ Siliguri Town/ Siliguri Suburban/ Kurseong/ Islampur/ Kalimpong/ Khatra/ Bolpur/ Bongaon/ Canning/ Egra/ Jhargram/ Kakdwip/ Mal/ Mathabhanga Division, WBSEDCL.**
- 23) **Manager (F&A): Estb. Corporate, WBSEDCL**
- 24) **Manager (Store), Chord Road Central Stores, WBSEDCL.**
- 25) **P.S. to CMD/ Director (HR)/ Director (Dist.)/ Director (Generation)/ Director (Project)/ Director (RT)/ Executive Director (Commercial)/ FA&CFO, WBSEDCL**

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